**Park Building Reservations**

NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE NUMBER\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DEPOSIT $75.00 PAID\_\_\_\_\_\_\_\_\_\_\_

RENT $75.00 PAID\_\_\_\_\_\_\_\_\_\_\_

TOTAL\_\_\_\_\_\_\_\_\_\_

*If you pay your deposit in cash, it will be available for pick up 1 week after your event and you will have 1 week after that to pick it up at City Hall. If left longer than that it will be processed and issued in check form to be sent to the address above.*

*If you pay your deposit with a check, would you like us to:*

*\_\_\_\_\_\_ shred it*

*\_\_\_\_\_\_ send it to the address above*

*If you pay your deposit with a credit card, we will send you a check for the remainder.*

***Checks may take up to a month to be processed for deposits.***